

Minutes of a Regular Meeting of Council of the
Corporation of the Township of Pelee
held at the Royal Canadian Legion Hall
on February 19, 2015

Present:
Mayor: Richard Masse
Deputy Mayor: Absent
Councillors: Darlene Wiper
Dayne Malloch
Peter Letkeman

Staff: Wayne Miller – CAO/Clerk/Treasurer
Katrina DiGiovanni-Deputy Clerk

The Mayor called the meeting to order at 7:00 p.m.

The Mayor presented the agenda for the Regular Meeting of Council for February 19, 2015 for adoption with two additions under Correspondence.

- 7. d.) Ontario Conservation Officers Association Hunt License Donation
- e.) Friends of Pelee Island Library Hunt License Donation

Moved by: *Darlene Wiper*

Seconded by: *Dayne Malloch*

Carried.

2.) Minutes

a.) The minutes for the Regular Meeting of Council held on January 15, 2015 were presented and adopted.

Moved by: *Darlene Wiper*

Seconded by: *Dayne Malloch*

Carried.

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3.) Disclosure of Pecuniary Interest

Councillor Wiper declared a conflict with item 7. e) the request from the Friends of the Pelee Island Public Library for the Hunt license donation.

4.) Petitions and Delegations

None.

5.) Old Business

a.) Committee Appointments

Mayor Masse presented the Committee Appointments from the January 15, 2015 meeting and Council members were assigned as representatives for each Committee.

The following resolution was passed:

Resolution 2015-12:

Moved by: Dayne Malloch

Seconded by: Pete Letkeman

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby supports the applications submitted for boards and committees as attached for the 2014-2018 term of Council and further that we re-advertise for those positions not filled”.

Carried.

b.) RIGGS Engineering Bids for Dock Replacement

The CAO stated that Council was informed all of possibilities for bids and replacements options by email and that a resolution was needed to award the contract.

Councillor Letkeman asked about dredging at the Marina. The CAO stated that he would look further into the necessity for dredging and that he assumed it would need to be done in the summer. He further stated that Dean Engineering would be here in the summer for the Water Plant upgrades and it may be an option to have them do the dredging. The CAO commented that he would look into alternative options and that likely a few rocks would need to be moved as well.

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The CAO stated that he applied to the Department of Fisheries and Oceans for funding for the dock replacements and that he had retained the signed agreement for funding.

The following resolution was passed:

Resolution 2015-13:

Moved by: *Darlene Wiper*

Seconded by: *Pete Letkeman*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby supports awarding the Scudder Marina Dock Replacement Project to Kehoe Marine for the fabrication and installation of the new east docks with a steel float design for 36 new slips”.

Carried.

c.) MNR direction for Pelee Island Environmental Advisory Committee

Mayor Masse introduced the requirement for this committee, by stating that it was incorporated into the Official Plan and was supposed to be created to help facilitate planning. The Mayor commented that MNR had established an initial advisory committee with four representatives from different ministries and they are requesting one member of council, two community members and a staff member to sit on the committee. Mayor Masse referenced the letter from MNR to outline the responsibilities of the committee and further stated that this committee was critically important to build a wealth of knowledge for development on the Island and future projects.

Councillor Letkeman volunteered to be on the Committee.

The following resolution was passed:

Resolution 2015-14:

Moved by: *Dayne Malloch*

Seconded by: *Darlene Wiper*

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby accepts the Ministry of Natural Resources recommendation on the composition of the Environmental Advisory Committee (EAC) and further that Peter Letkeman be the Council representative and an

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ad be posted to fill vacant positions”.

Carried.

6.) New Business

None.

7.) Correspondence

a.) OPP Response to Billing Model Resolution

The CAO stated that the OPP was not willing to make changes to the billing model. The Mayor suggested that the township send concerns to the advisory board. Councillor Letkeman stated that they needed to send a response to justify their claim of 24/7 available service with the difference in geography from the mainland.

The Mayor directed the CAO to draft a letter further voicing concerns to Vince Hawkes, his minister and the Ministry of Municipal Affairs and Housing (MMAH). Councillor Malloch commented that the issue comes down to not being able to afford the increase, and that the level of service the Island has been receiving is fine. Mayor Masse responded that the MMAH was aware that we could not afford the increase. Further discussion continued on the needs of the Island and the best approach to the situation.

The following resolution was passed:

Resolution 2015-15:

Moved by:

Dayne Malloch

Seconded by:

Pete Letkeman

“Be it Resolved that the Corporation of the Township of Pelee hereby resolves to pay OPP billing amounts as invoiced in 2014, and further that the CAO draft a letter to Vince Hawkes addressing concerns and cc his Minister and the Ministry of Municipal Affairs and Housing”.

Carried.

b.) Canada Post Resolution

Read, Noted and Filed.

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c.) AGCO Decision for Scudder Beach Bar & Grill

Read, Noted and Filed.

d.) Ontario Conservation Officer Association (OCA) Hunt License Donation

Mayor Masse presented the request from the OCA for pheasant hunt license donations.

The following resolution was passed:

Resolution 2015-16:

Moved by:

Dayne Malloch

Seconded by:

Pete Letkeman

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby supports the donation requests from the Ontario Conservation Officer Association for a 2015 hunt license for two hunters”.

Carried.

e.) Friends of Pelee Island Library Hunt License Donation

Mayor Masse presented the request from the Friends of Pelee Island Library for pheasant licenses for their annual auction.

The following resolution was passed:

Resolution 2015-17:

Moved by:

Dayne Malloch

Seconded by:

Pete Letkeman

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby supports the donation requests from the Friends of Pelee Island Library for a 2016 hunt license for two hunters”.

Carried.

8.) Disbursements

The Mayor presented disbursements to Council.

The following resolution was passed:

Resolution 2015-18:

Moved By:

Darlene Wiper

Seconded By:

Dayne Malloch

“Resolved that the Council of the Corporation of the Township of Pelee hereby resolves to pay disbursements as presented and attached in the amount of \$135,872.15”.

Carried.

9.) Boards and Committees

There were no presentations from any boards or committees.

10.) Councillor and Miscellaneous Reports

a.) Lighthouse Trail

Mayor Masse informed Council on the action plan MNR is working on for Lighthouse Trail. He commented that they need to conduct an Environmental Assessment which will begin in March and should take about one year as it is a seasonal assessment. Mayor Masse further commented that funding to do work on the trail is not guaranteed. Further discussion continued on the history of the trail and relationship with MNR.

b.) Hydro Cable

Councillor Letkeman stated concerns about the current hydro cable and inquired if there was a possibility for a new cable to be run. He further commented that he had been approached by people interested in alternative energy sources, like solar farms, but the current setup would not support alternative sources. Mayor Masse responded that a new cable was not planned on, however the township can officially ask Hydro One if there is a plan for the future.

Further discussion continued on the current hydro cable and a possible action plan.

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Mayor Masse directed administration to write a letter to Hydro One to address concerns, current needs for hydro and the possibility of a new cable.

c.) Tax Payments

Councillor Malloch stated that he was approached by a ratepayer who was inquiring about alternative methods to make tax payments. The Deputy Clerk responded that there are options, such as email money transfers, online and telephone banking through most banks and that administration was working on adding two more banks to the payments list for online and telephone banking.

d.) Fallen Trees

Councillor Malloch stated that he would like to see fallen trees removed from the eastside canals. He also asked if the pump houses and water plant could have their exteriors better maintained and necessary repairs be made.

The CAO stated that the Environmental Services Manager had requested money in his budget to make these necessary small repairs.

e.) North Parking Lot

Mayor Masse stated that he received a request for the township to clear the North End parking lot and propane area. The Mayor responded that the clearing of the roads was first priority and if time allowed the area could be cleared. Councillor Malloch stated that he remembered a previous resolution stating that by fall all lots should be emptied for maintenance. Further discussion continued about the best solution. It was decided that the Mayor's response would stand, that road clearing was the priority, and that administration would look for the resolution.

*Council agreed to defer moving in-camera to discuss **12. a)** being the fees and charges by-law, while the public was still present.

12.) By-Laws

- a.)** The CAO introduced the 2015 Fees and Charges By-law and highlighted some changes. He stated that building fees are increasing and now will be equal to or slightly above Leamington's which will help to recover the costs of the building services without overcharging.

The CAO also stated an increase in bag tags to \$2.50/bag as well as Marina charges increasing to be more in line with Leamington's Marina fees.

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The CAO presented a change in parking fees being \$30.00 for short term parking and \$50.00 for long term parking. Councillor Letkeman and Councillor Malloch disagreed with this change and requested that parking fees be kept the same as 2014. Councillor Wiper did not agree and believed the new structure should be implemented.

The CAO further highlighted some changes to Miscellaneous charges and stated that water rate increases would not take place until 2016.

Further discussion continued on the increase of the parking pass fee and it was determined that no increase would take place.

The following resolution was passed:

Resolution 2015-19:

Moved by:

Pete Letkeman

Seconded by:

Dayne Malloch

“Be it Resolved that the Corporation of the Township of Pelee hereby agrees to pass by-law 2015-03 being a by-law to establish and require the payment of various fees and charges; with an amendment to the increase of parking pass fees to stay the same as 2014, being \$30.00”.

Carried.

11.) In Camera

The Mayor stated that there were in camera items regarding:

(a) Personnel Matters

The following resolution was passed:

Resolution 2015-20:

Moved by:

Pete Letkeman

Seconded by:

Darlene Wiper

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“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to move into a closed meeting to discuss personnel matters and identifiable individuals”.

Carried.

Council moved out of the closed meeting.

The following resolution was passed:

Resolution 2015-21:

Moved by:

Dayne Malloch

Seconded by:

Pete Letkeman

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby moves out of closed meeting at 8:45 p.m.”.

Carried.

Through discussion in camera about personnel matters, the following resolution was passed:

Resolution 2015-22:

Moved by:

Pete Letkeman

Seconded:

Dayne Malloch

“Be it Resolved that the Council of the Corporation of the Township of Pelee hereby concurs with the recommendations of the CAO to pay out all unused overtime for full-time staff using 2014 funds, allowing up to 80 hours to remain in the overtime bank at the employee’s option”.

Carried.

12.) By-Laws

- b.)** Mayor Masse brought forward By-Law 2015-04 being a by-law to confirm proceedings of the February 19, 2015 meeting of Council.

The following resolution was passed:

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Resolution 2015-23:

Moved by:

Pete Letkeman

Seconded by:

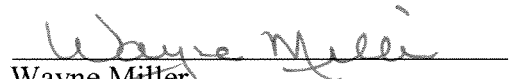
Dayne Malloch

“Resolved that the Council of the Corporation of the Township of Pelee hereby agrees to pass By-Law 2015-04 being a by-law to confirm proceedings from this February 19, 2015 meeting of council”.

Carried.



Rick Masse
Mayor


Wayne Miller
Chief Administrative Officer